YUCATAN PRESBYTERIAN MINISTRIES

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Yucatan Presbyterian Ministries, Inc. Board of Directors Meeting Minutes. May 4, 2004

Call to Order:

Present Mark and Sandy LaGree, John Patterson, Kim Mitchell, and Rick Learman, Cindy Merten and Rev. Mark Hughey by conference call. Meeting held at TEI Rock Drill Conference room at 5:00pm on 4the day of May 2004.

Communications/Correspondence:

*The first topic of discussion was whether or not Decembers e-mails by Mark, constituted an on line meeting. Rick put forth that they did not count because no one else participated. After some discussion it was decided that the board should revisit Decembers agenda and move through it quickly before moving on.
*A. Corporate, Organization
*Mark updated and presented YPM survival plan and business plan,
*Mark presented YPM, Inc. existing bylaws, with agreements made that Rick is to update and re-write. Rick stated he needed a copy of the bylaws, and Cindy and Rev. Mark also needed them. Kim agreed to send them asap. Cindy also requested that we all make an effort to stay in communication, and that all e-mails be shared and sent to all board members so no one is left out or uninformed. All agree.
*B. New business
*The board unanimously approved:
The survival plan
Business plan
The resignation of Mark D. LaGree from the board of directors.
Staff compensation- $750.00 for Mark, $300.00 for Sandra and Lisa, $750.00 for Julio, and Sergio was approved $550.00 per month through Dec. 2003. (which he did receive.)

- Also under new business for Dec., was a discussion of the YPM, A.C. and the need for us to hire an accountant in Mexico who will handle tracking of income and expenditures once the A.C. status is achieved, and Mark and Sandy have their FM3 status. It is supposed that this accountant will cost approximately $300.00/month.
- At this point Mark put forth the names of the YPM, Inc. board as names for the YPM, A.C. board. After discussion it was decided that the board of the A.C. should consist of Mexican nationals, that William Cen. should be on that board and not the YPM, Inc. board, and that William should be asked to recruit for that board. All agreed.
- One last item of discussion relating to December, was the post facto approval of $20,000.00 spent on the purchase of four vehicles now in use, and under repair in Mexico. *

Financial Statements:

- Sandy has the financial statements to date. . They are available as people wish to see them.

At this point we transitioned into the agenda for May, and skipped around considerably.

Rick questioned the presence of Kim on the board, and asked whether I wanted to remain and why.
I desire to be on the YPM, Inc. board because I care about the ministry, desire to be a part of it, and hope God will call me to be more involved when my child graduates High School in 4 years.
It was also discussed that Bob Eakin would prefer not to be on the YPM, Inc. board of directors, but instead just be retained as its C.P.A. This is acceptable to all and John stated he would seek a letter of resignation from Bob.

Old Business
***YPM, Inc. Survival plan, we agreed, is defunct and no longer necessary.**
***YPM, Inc. Business plan is constantly changing and currently fine. All agreed.**
***All board members agreed to approve continuation of staff compensation, with the addition of Juan Beautista Uluac Mukul, at $400.00\month in the capacity of coordinator.**
***It was decided that Sergio can-not be employed by YPM as long as the carpentry shop is in its current location.**
***The fact that Alba (Caty) Pech is not being used by the YPM staff in Mexico was discussed. Cindy asserted that as far as she knows Caty would like to be used as a liason between churches and groups, and in vacation bible school. Cindy has had communication with Caty on that topic. Mark stated he has been looking for a place to use Caty, but has not found the right match for her yet, that coordinates with her busy scheduale and YPM coordinating needs. It was proposed by John, that perhaps she could be approached by William about being on the YPM, A.C. board, and thereby be better informed as to needs as they arise and serve as she is able. All agreed this would be good, and she would be brought up with William.**
Operations
***We discussed YPM supported ministries, and their continued support.**

The House of Hope Orphanage was discussed. Mark presented that their needs are many and they are a charitable org. with an A.C. in place. We agreed to support them at least on our website, when they officially ask.

The Montessori school was then discussed, and it was noted that it is a` for profit' organization and therefore cannot be supported by YPM, Inc.

The House of Hope Presbyterian Hospital, is also not being run as a charitable org. right now. It is mostly empty, and being used as private clinic space. All agree to separate ourselves at this time from that mission pending another meeting between Mark, Sandy and other YPM staff with the hospital administrator.

Mark informed conditions at Home for Female Students and the Gutierrez family,. The Home is to remain closed until the Gutierrez family has moved and a complete re-model re-build of the facility is complete and everyone has time to heal. YPM has a commitment of $2100.00 promised to the Guiterrez family, which was to be for rent while their home is built. Since they have found other accommodations the board agrees we will honor our commitment to them.

The America Maya pre-school still does not have final approval of their A.C. status legally. Therefore, we cannot financially support them at this time. All agree in the future we'd consider this.

The Therapy Center is in more demand than ever, and needs work. We agreed to continue with the $930.00/ month for payment of bills and salaries.

Mark reports that the facility at Puerto Morelos, and all construction materials are in good shape, and there are currently enough.

Mark reported that even with the van and Expedition running well, a truck or trailer is needed. Ramon charges $750.00 per week, for us to rent the truck, the need is such that it has been rented each week a team is present down there. Mark also stated that one of the mini-busses could be converted into a truck, but you would lose seating for 22 people. The board agrees Mark should pursue buying a two-axle trailer. Mark requests that Jamie help him with this.

Cindy gave a short report on her meeting with Stan DeVoogle in San Antonio. She gave him more info about YPM and suggested he contact Mark and Sandy, or they contact him about affiliating officially with the PCUSA., and possibly gain some recognition or support. Mark Hughey stated he would have reservations about this as PCA churches might discontinue supporting YPM because of this. It was then discussed that in 2005, there will be a Mexico Missions conference, probably in San Antonio. All board members agree that if it happens we should send a representative.

Financials

Sandy asked if everyone had the finance sheets in front of them, which they did, and if there were questions regarding them. Rick requested that wording in the reports be changed to reflect YPM's non-profit status. Sandy stated that she would have to buy a new quick books program for ~$150.00. The board approved that she do that. Upon checking the current price Sandy later reported the cost to be $379.95.

Rick also asked that an inventory list be include with value and capitol costs listed. Sandy agrees. Rick also requested a separate financial for Come and See, Inc. Sandy showed where it was on current financial statement and Rick agreed that was sufficient for now. Rick then asked about our actual end of year financials from the accountant, for 2003. Mark and Sandy reported that Bob Eakin files the maximum extension for YPM, and that November is when they file.

Cindy asked if any of the funds in the bank were restricted. Sandy reported that $3000.00 is for girls home scholarship, $7500.00 is for girls home repair, and that Abalardo receives $250.00 per month which is designated. Rick requested that there be two lines in the account sheets, one for restricted funds and one for unrestricted.

Cindy also stated she wrote a grant proposal for $4500.00 part for the Therapy Center, and part for the America Maya School. She will keep us posted on its status.

Facilities

The question of a long term lease of the Puerto Morelos facility was brought up for discussion. The current owners would like a minimum of a three-year lease, and that the monthly cost would be less if we were to lease this way. After much discussion about whether it would be less expensive or better to just rent an apartment and office and storage space, and let the teams stay in Hotels and eat in restaurants, the board all agreed that John should negotiate with Rick and Patti for a two year lease if possible, at $1700.00 per month, and keep in touch with the board about said negotiations. It was also brought up that as we look for property etc. we should keep a good relationship with the girls home's A.C., as they own numerous large properties on the peninsula.

Mark L. brought up his need for help with YPM, and his desire to see each board member head a committee and take on some additional responsibilities, as proposed in his Dear friends letter. Rick stated that he felt he could not take on any more. Mark Hughey after some discussion agreed to head a Come and See committee. Cindy felt that she could best serve on ministry committee, though Mark had initially wanted her to be communications. John also felt he would be suited for the ministry committee, but was convinced to be on Capitol improvements committee and Rick said he would back him up. John then stated he would additionally be Board president, Rick reluctantly agreed to be V.P. and Kim secretary. Mark asked that we all continue to pray about these committees and develop ideas for their responsibilities and execution.

As we concluded, Cindy asked Sandy and Mark if they had a plan for church visitation as her church would like one. Mark stated emphatically, his belief in the importance of church visits and said it would have to be in November.
Cindy closed the meeting with prayer at 8:20pm.